



## SAPA VOLUNTEER FORM 2014-2015

SAPA needs the support and involvement of our families to make this year great! Please participate by becoming a committee member, volunteer, or as an attendee. Whatever level of participation you select, your time and involvement is greatly appreciated!

### **Homecoming Hoedown: Annual Auction *Fundraiser***

Held each year, the Annual Benefit and Auction is a huge fundraising event for the school. Chairs help coordinate the logistics, entertainment and donations for the auction. Many volunteers are needed to solicit donations and to plan and prepare for the event.

Event date: September

Logistics Chair: OPEN

Donations Chair: Jennifer Vo [jenniferelizabethvo@gmail.com](mailto:jenniferelizabethvo@gmail.com)

### **Annual Fund *Fundraiser***

The Co-Chairs coordinate information -sharing and promotion of the Annual Fund. Volunteers are needed to help promote and educate parents about the progress of the annual fund.

Dates: October

Co-Chair: Philip Walsh [phi1ipm.wa1sh@verizon.net](mailto:phi1ipm.wa1sh@verizon.net)

Co-Chair: OPEN

### **GeoBee *Free Event***

A Chair is needed to work with the Head of School to facilitate our 2nd Annual Geography Bee, Print questions, send out flyers, facilitate the Bee.

Dates: Late fall/early winter

Chair: OPEN

### **Holiday Shop *Fundraiser***

Experience the joy of giving, as you participate in an event to help children purchase gifts for their families! A few days in December, volunteers are needed to assist with set-up and clean up of the shop. Volunteers are also needed to assist students in making purchases and then helping them wrap their gifts. We also need a few great shoppers to stock the shop before December.

Date: December

Co-Chair: Angie McAlpine [Angie\\_McAlpine@hotmail.com](mailto:Angie_McAlpine@hotmail.com)

Co-Chair: OPEN

### **Holiday Concert at Barnes & Noble and dinner at California Pizza Kitchen *Free event***

One Chair is needed to organize this event and then facilitate communication to encourage participation.

Date: December

Chair: OPEN

### **International Festival *Free event***

Celebrate our world school and the countries we represent with an evening of cultural displays, performances and a potluck. Chairs facilitate the event, volunteers help with set-up and clean-up.

Date: March

Co-Chair: OPEN

Co-Chair: OPEN

**STEM Fair *Free event***

A Chair is needed to facilitate our third annual STEM Fair and a real Seneca favorite! Organize parent presenters and students for a non-competitive science, technology, engineering or mathematical investigation.

Date: April

Co-Chair: OPEN

Co-Chair: OPEN

**Teacher/Staff Appreciation Week *Free event***

Let's celebrate our school heroes: teachers and staff during teacher appreciation week! Use Decorate classroom doors, bring in lunch and breakfast, set up Bravo Board, and love note mailbox.

Date: May

Chair: OPEN

**Book Fair *Fundraiser***

The Chair coordinates with Scholastic or Barefoot Books to help set up and clean up the book fair. Volunteers are needed to assist children and parents with purchases and to collect payments.

Date: May

Chair: OPEN

**Spring Picnic *Free event***

Kick off summer with a school-wide picnic in the backyard! The Chair coordinates the event, and volunteers are needed to set up, clean up, and help with events and games.

Date: May/June

Co-Chair: OPEN

Co-Chair: OPEN

**Cultural Arts Programs *Free events***

Research, schedule and arrange for school assemblies and cultural arts programs in school. In the past we have had a world dance troupe, raptor presentation, and musical performances.

Date: Ongoing

Chair: Kellie Hodges [kmchodges@gmail.com](mailto:kmchodges@gmail.com)

**Library Volunteer**

The library Chair helps to organize and manage the media center's collection of books. Volunteers help with re-shelving and coordinating with teachers to find materials.

Dates: Ongoing

Chair: OPEN

**Hot Lunch *Fundraiser***

A great way to meet the children! The Chair coordinates hot lunch sign-ups, orders food, and makes cards for students. Volunteers assist with the Hot Lunch program by checking off the students as they come through the hot lunch line, and bringing lunches to the Kindergarten classroom. Volunteers are needed to work weekly from 11:15 am until about 12:30 pm.

Dates: October- June

Co-Chair: OPEN

Co-Chair: OPEN

**Box Tops Fundraiser**

Fun and easy fundraising program. Send home the collection worksheet in children's folders. Collect filled worksheets from children and send them in to Box Tops to raise money for SAPA programs.

Dates: Ongoing

Chair: OPEN

**Restaurant Fundraisers Fundraiser**

Work with local restaurants to host a fundraiser for Seneca Academy where a portion of the check goes back to the school. Send flyers home to parents to let them know. We would like to have 3-4 events this year.

Dates: Ongoing

Chair: Jennifer Vo [jenniferelizabethvo@gmail.com](mailto:jenniferelizabethvo@gmail.com)

**Used Uniform Sales and Collections Fundraiser**

Used uniforms are a wonderful way to keep parent's costs down. Collect uniforms throughout the year. Sort and display them to be sold during school events.

Chair: OPEN

**No Uniform Days Fundraiser**

Organize several No Uniform days throughout the year. For a \$5 donation, children can wear playclothes instead of their uniform. Send out flyer, collect donations and send to treasurer.

*Fundraiser.*

Dates: Ongoing

Chair: Susan Farag [S.J.Farag@gmail.com](mailto:S.J.Farag@gmail.com)

**Scripps Fundraising Fundraiser**

Work with Scripps to have parents purchase gift cards. A percentage goes back to Seneca Academy. This works best when it is made available 2-3 times per year.

Date: Ongoing

Chair: Veronica Olivo [veronic21@gmail.com](mailto:veronic21@gmail.com)

**Summer Social for Elementary School (ES) Free event**

Reconnect with friends and schoolmates over the summer at the Summer Social. Volunteers are needed to assist with set up and clean up as well as with the events and activities to take place during the day.

Date: July

Chair: OPEN

**Summer Social for Pre-School (PS) Free event**

A great way to get into the swing of the new school year! Meet friends and schoolmates and introduce children to their preschool at the Summer Social. Volunteers are needed to assist with set up and clean up as well as with the events and activities to take place during the day.

Date: August

Chair: OPEN

<b>President</b>	OPEN
<b>Mentor (outgoing president)</b>	Kellie Hodges <a href="mailto:kmchodges@gmail.com">kmchodges@gmail.com</a>
<b>Secretary</b>	Susan Farag <a href="mailto:s.j.farag@gmail.com">s.j.farag@gmail.com</a>
<b>Treasurer</b>	Shana Graves

